

Board of Election Commissioners Meeting
City of Galesburg, Illinois
Tuesday, September 12, 2023 — 9:00 a.m.
City Hall Basement Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending was Commissioner Robert Potter, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Rev. Tony Franklin, Richard Stout, and Darla Krejci.

After reviewing the minutes from the August 15, 2023, meeting, Robert Potter made a motion to approve the minutes. Roger Williamson seconded. Motion carried.

Public Comment – There was no Public Comment

Old Business:

Memo Only Budget— Robert Potter provided an overview of the Memo Only Budget. Expenses for August were light. The ending checking account balance this year was \$61,000 as compared to \$84,000 last year.

New Business:

Insurance Renewal

Cyber

Package

Liability

Property Insurance

Automotive Liability

Inland Marine Coverage

Even though we have had no claims, rates across the board have increased significantly due to higher claims in all claims categories resulting in higher costs to insurance companies for reinsurance policies. Inland marine coverage covers our equipment when it greater than 100 feet from secure storage at City Hall. Fourteen Insurance companies were contacted and only three responded with quotes. Robert Potter made a motion to accept the renewal proposal presented by Porter-Hay Insurance. Roger Williamson seconded. Motion carried.

2024 Primary Election

Extended Early Voting Hours – Lisa Watson presented a proposed Early Voting Hours Schedule for the March 19, 2024, Primary Election. The schedule exceeds the required minimum hours by 44 hours. Robert Potter made a motion to approve the proposed schedule. Roger Williamson seconded. Motion carried.

Postcards – Lisa Watson presented a sample of the Save The Date postcard that will be sent to all election workers reminding them of upcoming training dates.

AECOI & IACCR Conferences-September

AECOI – Rockford hosted the conference which included a presentation of updates by State Board Personnel.

IACCR –Lisa Watson will be attending the conference in Mount Vernon, IL. It is a professional certification pilot rollout approved by the Illinois State Board of Elections.

Invoices & Supplies— Robert Potter made a motion to approve the invoices for the month of September. Roger Williamson seconded. Motion carried. Robert Potter made a motion to approve the supply list for the month of September. Roger Williamson seconded. Motion carried.

Schedule October meeting—The next commissioners’ meeting was scheduled for Tuesday, October 17, 2023, at 9:00 a.m.

Robert Potter made a motion to adjourn the meeting. Roger Williamson seconded. Motion carried. The meeting was adjourned at 9:25 a.m.